

HOLY FAMILY CONVENT SCHOOL, LILUAH



55/4 Rabindra Sarani, Liluah, Howrah

[Affiliated to the council for Indian school Certificate Examinations, New Delhi. Reg. No. WB357]

Admission Notice 2025– 2026 Session

GENERAL POLICY

1. Holy Family Convent School, Liluah is an unaided, private, Catholic, Minority School run by the Sisters of Congregation of Holy Family with a vision of creating a better world of enlightened and integrated citizens and mould ideal families by imparting knowledge of God and value-based education.
2. The Principal with the help of the Managing Committee conducts Admission procedures. No other person in the School/outside has any hand in the selection of new candidates for Admission to School.
3. The School does not accept **donations** for Admissions. Be careful of those known and unknown people who pose to be intermediaries in the Admission process. Do not pay any money to them. Please avoid any third party that may approach you in connection with the Admission nor should you approach any third party for admission.
4. Recommendations are not welcome and can be detrimental to Admission. Similarly, any attempt at seeking Admission through dubious means, even if discovered subsequently, will result in the cancellation of the Admission.
5. The school reserves the right to increase the fees at any time of the year if an increment is deemed necessary. Ten to fifteen percent annual increase in the tuition fee or any other fee is normal.

Admission to Classes I to VIII

Application for

CLASS I – Children born between 1.10.2018- 30.09.2019

CLASS II- Students currently studying in class I

CLASS III- Students currently studying in class II

CLASS IV- Students currently studying in class III

CLASS V- Students currently studying in class IV

CLASS VI- Students currently studying in class V

CLASS VII- Students currently studying in class VI

CLASS VIII- Students currently studying in class VII

The Enrolment Forms will be available in the School office (*only on School working Days*) as well as **ONLINE** through holyfamilyliluah.org from **1st October 2024** at the payment of **Rs.600/- (non-refundable)**.

Submission Of The Duly Filled Forms: 23.10.2024 Timing:- 9.00am – 11.00 am.

Admission Test: 26.10.2024 Time: 8.30 am – 10.00 am.

Result Declaration : 30.10.2024

Admission on : 4.01.2025

Requirements at the time of submission of the form:

- a) Application Form duly filled in with a **recent passport-size photograph affixed in the Form.**
 - b) A recent photograph of the Family (Father, Mother and all children) (Postcard size) is to be attached on the Application Form.
 - c) Xerox copy of **Birth Certificate** from the municipality/ Panchayat or corporation. (Kindly note that the Corporation birth Certificate should be Registered in the Corporation within one year from the date of birth of the child)
 - d) Blood Group certificate (Photo copy)
 - e) Aadhar Card child (Optional) and parent (Compulsory & Self attested)
 - f) Proof of names of both parents (attach photocopy of: Pan card / passport / birth certificate / matriculation certificate)
 - g) For Christians: Baptism Certificate and a letter of Introduction from the Parish Priest. **(SELF ATTESTED PHOTOCOPIES OF THE ABOVE DOCUMENTS ARE TO BE SUBMITTED ALONG WITH THE APPLICATION FORM). Kindly bring all original documents for verification at the time of Admission.**
6. The result of the selection process will be intimated to you through the **SMS** in your given mobile number.
- 7. Transfer Certificates (School & Banglar Shikha) are compulsory for classes II to VIII at the time of Admission.**
Without TC admission will not be taken.
- 8. Please note:**
- a) Going through the above formalities does not ensure automatic Admission.
 - b) Apply only if you have read the School Prospectus, (Please visit the website: holyfamilyliluah.org) are satisfied with the system of education imparted here and the admission procedure mentioned above.
 - c) Admission fee non-refundable.
